

MASTERS
IN SPECIAL
EDUCATION

FALL
2023



DAEMEN
A WORLD OF OPPORTUNITY



REGISTRATION &
PROGRAM DETAILS

Daemen University • 4380 Main Street • Amherst, NY 14226
TTI • 5120 19th Avenue, Suite 3D • Brooklyn, NY 11204



WELCOME

DEAR APPLICANT,

Thank you for expressing interest in the Daemen University/TTI Masters Program in Special Education. Our goal is to enable you to earn your degree in a meaningful and supportive environment. We are pleased to offer you the opportunity to join our program.

Daemen University/TTI strives to help every student reach her educational and professional goals. Our staff will guide and support you every step of the way. Our students are the focus of our program and our renowned faculty is dedicated to developing each student's unique abilities. With a combination of exceptional resources and learning experiences, our graduate program will equip you with the knowledge, tools, and confidence you need to succeed in your field.

Our Special Education Masters Program allows you to earn a Masters Degree from Daemen University as well as New York State Certification in both Special Education and General Education. Students can enroll in the Childhood Special Education (Grades 1-6) track or the Early Childhood Special Education (Birth-Grade 2) track. You will be eligible to receive certification in both Special Education and General Education in your respective track. In addition, upon completion of the program, you will easily be able to obtain certification in the second area, allowing you to be certified in both Early Childhood (Birth-Grade 2) and Childhood (Grades 1-6).

We are excited to begin the new semester. Enclosed you will find some useful information on registration and prerequisite requirements. This information will be helpful to you as you prepare to enter our Masters Program. If you have questions about any of the enclosed materials, please call us on the TTI HOTLINE at 877-RING-TTI ext. 11. We are here to help and guide you. We look forward to working together to meet your professional and personal goals!

Sincerely,

Raizel Reit

Executive Director, TTI

Phyllis Shroot

Director, Masters Program, Special Education



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THE PROGRAM SCHEDULE

Daemen University/TTI is pleased to welcome teacher candidates to our program. The program will be held online, through Zoom and other platforms.

We will use a blended learning approach to deliver our courses. Courses will be taught through a combination of synchronous and asynchronous sessions. The synchronous learning experience will run in real time based on a set schedule on Sunday and/or evenings while the asynchronous portion of the course will be offered through recorded learning modules that help you acquire new knowledge and practice skills at your own pace and independently.

As such, each course will consist of 2 hours of synchronous time for 8 weeks on Sundays, and 1 hour 45 minutes of asynchronous time on a weekly basis.

The Sunday schedule will be from 9:00am to 1:15pm EST. The first class (1st Period) will meet from 9:00am-11:00 am. The second class (2nd Period) will meet from 11:15am-1:15pm. These sessions will meet on Zoom and will be known as the synchronous sessions.

Besides the synchronous class time, your instructor will provide you access to the learning modules and respective activities to complete on your own time, and from wherever you are, on a weekly basis for an additional 1 hour 45 minutes. These sessions will be known as the asynchronous sessions. These will help you continue to learn the weekly course content in a way that best accommodates your schedule.

Two courses (three credits each) are completed over the course of each eight week cycle.

A series of mandated writing workshops are given during the first cycle of classes. Through these workshops, you will gain practical experience in writing, target the areas that require improvement, and develop proficiency in graduate level writing. In addition, the seminars strengthen your professional writing skills which are helpful in completing your course assignments as well as your future career responsibilities. The writing workshops are held one evening a week for four weeks. The writing workshops will meet online through Zoom.

FIELDWORK EXPERIENCES

Throughout the program, you will attend courses which will have course embedded fieldwork assignments. These are assignments which will require you to spend time applying course content outside of the college classroom.

During the first semester of the program you will be asked to observe either a special education setting or a general education setting with special needs students for the purpose of assessing a child with special needs. In addition, for two of the four courses, you will also be asked to interview the parent of a child with a disability or the child's teacher. You do not need to be employed in any setting during the first semester but must be prepared to have access to a classroom setting and a child with a disability/suspected disability, to complete assignments in this semester. A minimum of 12 hours of this type of course embedded fieldwork is required in each course in this semester.

DISTRIBUTION OF ASSESSMENT MATERIAL

Additionally, besides course embedded fieldwork, you will complete 3 distinct fieldwork experiences.

Your three major fieldwork experiences will start in the second semester (February, 2024). You will gain valuable hands on practice which will supplement your coursework. In order to satisfy all fieldwork requirements, you will serve as a teacher or assistant teacher for a minimum of 15 hours a week in a school setting beginning February, 2024 and continuing through the remainder of the program. All fieldwork should be with children of an age/grade corresponding to the track in which you are enrolled (either Childhood - Grades 1-6 or Early Childhood - Birth-Grade 2).

These meaningful fieldwork experiences are made up of three main components.

Your first fieldwork experience, known as Mentoring, will consist of the assignment of a school-based mentor who will meet with you on an ongoing basis to assist you in developing and improving your teaching competencies throughout the school year. Your mentor must be New York State certified with at least three years of teaching experience while certified. In the fall of 2024 you will participate in the Practicum experience in which you will assess and provide remediation for an individual child. During this part of the Masters Program, your work will be closely supervised, which will allow you the benefit of having the guidance and feedback of a more experienced educator. The third and final stage of the fieldwork will be Student Teaching, which will take place during the latter part of the program.

As the Daemen University/TTI Masters Program emphasizes hands on experience and application of strategies learned in class, students in the program are trained in a variety of assessment tools that are critical to their success as future teachers. In conjunction with courses throughout the program, students are trained to assess children using current assessment materials and are given the opportunity to practice using these instruments with children in the field.

Therefore, students are required to pick up and return the various materials from TTI distribution sites. We distribute the materials in Brooklyn, Lakewood and Monsey at set times. Students will be instructed as to when they will be required to either pick up or return the materials.

ADMISSIONS REQUIREMENTS

New York State has implemented the following admissions requirements for all graduate programs.

An applicant must:

1. Present evidence of completion of an accredited bachelor's degree. (Please see page 9 for detailed information.)
2. Possess a cumulative undergraduate grade point average (GPA) of 3.00 or above (on a 4.00 scale).
3. Participate in a dispositional interview prior to registration. Please see Appendix B for detailed information on the interview process.

ORIENTATION

You are invited to attend one of our orientation sessions. This mandatory session will provide an overview of the Masters program and NYS certification requirements. Please see below for registration instructions. Please allow approximately two hours in your schedule for this session. Please choose from one of the following sessions to attend:

Brooklyn:

Bais Yaakov of 18th Avenue
4419 18th Avenue
Sunday, September 10, 2023
11:00 am

Lakewood:

Bnos Bais Yaakov
155 North Oberlin Avenue
Tuesday, September 12, 2023
8:00 PM

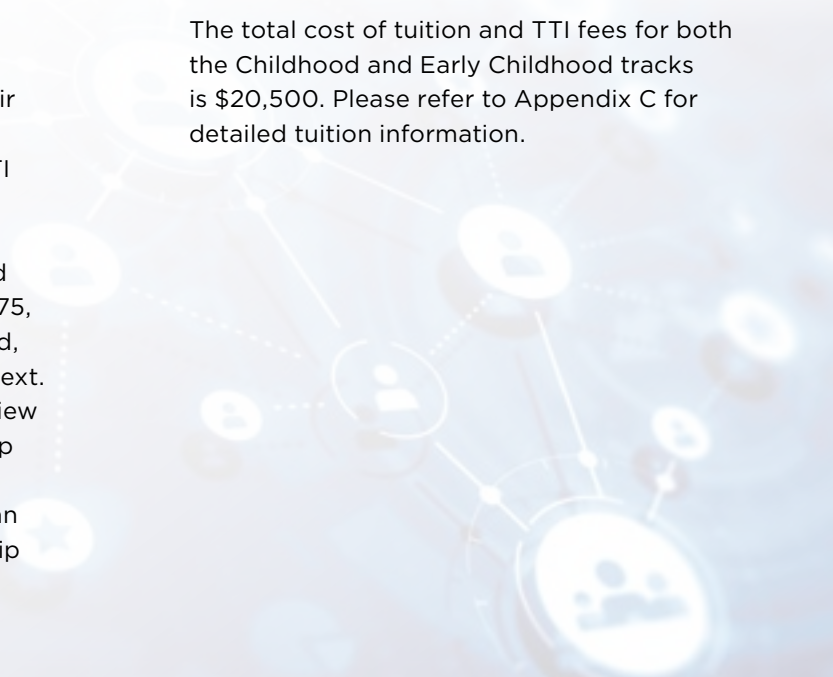
Here you will have the opportunity to meet with Daemen University and TTI representatives, hear more about our program, and ask any questions you may still have. You will also have the option to submit your registration packet if you have not yet done so. Accommodations will be made for our out of town students. Further details will be forthcoming.

TTI MEMBERSHIP

Prior to starting the registration process, a prospective student must become a TTI Member. (All applicants who completed their undergraduate degree at TTI are already members and have completed this step.) TTI membership provides you with advisement services while in the Masters Program and ongoing support for certification during and beyond the program. TTI membership is \$875, payable by credit card. To pay by credit card, please call the TTI Hotline at 877-RING-TTI, ext. 11. Please note that your dispositional interview can only be scheduled once the membership fee has been paid. Upon submission of your TTI membership payment, you will receive an electronic invitation to sign your membership form.

TUITION

The total cost of tuition and TTI fees for both the Childhood and Early Childhood tracks is \$20,500. Please refer to Appendix C for detailed tuition information.



REGISTRATION PROCESS

The following documentation and payments must be submitted to be registered.

Please note that you will submit separate documentation to Daemen University and to TTI in order to complete your registration. Please be sure to follow all four steps outlined below. Payments must be made online. Alternatively, applications and documentation will be accepted at the orientation sessions (please see page 8). Please note that attendance at the orientation session is mandatory.

Step 1: Apply to Daemen University

□ Apply online at [Hub.daemen.edu/education](https://hub.daemen.edu/education)

Please click on the “Apply Today” link to start the application process. Please follow screen directions. For the application type, select “2023” and “Graduate”. Under the “Graduate Academic Information” section, choose the following options. For “Are you applying for Applied Behavior Analysis?” please select “No”. For “Please select your major of study”, select one of the following:

- Childhood Special Education Alternative Certification (TTI)
- Early Childhood Special Education Alternative Certification (TTI)

In addition to completing the online application, you will be directed to upload the following as part of the application process:

- ESSAY: A typed statement describing educational and professional objectives. This should be a well-written statement with a minimum of three paragraphs that emphasizes the personal and professional goals that you hope to gain from the program.

- RESUME: standard format detailing educational background and work experience.
 - LETTERS OF RECOMMENDATION [2] (enclosed) preferably including one professional reference and one character reference. Please note that as part of the application process, you will be given the option to have Daemen University email a recommendation letter form directly to the recommender.
 - PROOF OF BACCALAUREATE DEGREE
 - **an official, sealed transcript with conferral date, which lists your GPA, either emailed from your undergraduate college to admissions@daemen.edu or mailed to Graduate Admissions, Daemen University, 4380 Main Street, Amherst, NY 14226. In addition, please submit an unofficial transcript to Daemen University via the upload system.**
 - OR,
 - if your degree has not yet been conferred, a letter of qualification (LOQ) indicating the anticipated date of conferral. In addition to the LOQ, please submit a printout of your unofficial transcript with your GPA indicated. (TTI students can contact their undergraduate advisor if they need help with obtaining a student transcript). You will be admitted conditionally until you submit the final official BA transcript (with date of conferral indicated).
- NOTE: Once the undergraduate degree is awarded, you must replace the letter of qualification by forwarding the complete transcript with conferral date to the above address. The final official transcript must be sent from your undergraduate college to Daemen’s admission office (admissions@daemen.edu)

TRANSITIONAL B CERTIFICATION

One of the advantages of our alternative certification program is that you will have the benefit of applying for Transitional B Certification upon completion of the second cycle of the program. This temporary certification will enable you to take part in many lucrative job opportunities even while you are still working towards your degree completion. (Students who work out of New York are not eligible for Transitional B Certification).

REGISTRATION PROCESS CONTINUED

Step 2: Dispositional Interview

- Please complete and submit the “Interview Permission Form” and schedule a dispositional interview as part of the registration process. (Please refer to page 15 for detailed interview information.)

Step 3: Daemen Payments

- DAEMEN Fees (Please see page 17 for payment directions)**
 - o \$415 DAEMEN TECHNOLOGY AND SERVICES FEE: a Daemen University fee to cover technological services for the NYS exams as well as resource materials and guides throughout the program
 - o FALL I (CYCLE 1) PAYMENT:
 - Childhood Track (33 credit program): \$2,784 for first 6 credits
 - Early Childhood Track (36 credit program): \$2,554 for first 6 credits

FAFSA APPROVAL: If you prefer to use a student loan to pay for your tuition and Technology and Services Fee you may reach out to student_accounts@daemen.edu to confirm that your FAFSA application has been approved. Please be sure to first submit your application to Daemen before reaching out to the Student Accounts office.

Step 4: Apply to TTI and submit TTI fees

- TTI APPLICATION:** Apply online at <https://testingandtraining.com/special-ed-application/>
- TTI FEES:** Please see above link for access to the payment portal.

- o TTI MEMBERSHIP FEE: \$875 and accompanying membership form for NEW TTI members ONLY
- o TTI PARTNERSHIP FEE: \$1,300 - first of four payments

Registration will not be processed without ALL of the above documentation.

NON-NY CERTIFICATION

The Daemen University/TTI Masters Program in Special Education leads to certification in New York State only. Teacher candidates who wish to receive certification in any other state, or country may contact that state’s/country’s Education Department for direction on reciprocal processes. Please note that additional courses and requirements may be necessary. Teacher candidates should contact their state’s/country’s Education Department for certification requirements.

FOREIGN DEGREES

Daemen University can only accept degrees from accredited schools. Students who have completed their undergraduate degrees outside of the U.S. may have their transcripts evaluated by either of the following evaluation companies:

World Education Services, Inc.

P.O. Box 5087
Bowling Green Station
New York, NY 10274-5087
Phone: (212) 966-6311
Fax: (212) 739-6100
Email: info@wes.org
<http://www.wes.org>

Josef Silny & Associates, Inc.

International Education Consultants
7101 S.W. 102 Avenue
Miami, FL 33173
Phone: (305) 273-1616
Fax: (305) 273-1338
Fax: (305) 273-1984 (Translations)
Email: info@jsilny.com
<http://www.jsilny.com>

An official course by course evaluation, with a GPA, is needed to determine if a student is eligible to enter the program. If you have previously completed an evaluation through a NACES company, you may not need to do an additional evaluation.

PREREQUISITES

Daemen University welcomes students who possess a Bachelor's degree of at least 120 credits from a regionally accredited college or university. Undergraduate degrees must include evidence of meeting all NYSED liberal arts content core requirements, which include 30 General Liberal Arts credits. The transcript must include 3 credits in each of the following areas: Concepts in Historical and Social Sciences, Scientific Processes, English Language Arts, World Language and Mathematical Processes. TTI students may contact their undergraduate academic advisors for verification that they have fulfilled these requirements.

Please be aware that ALEKS, DSST, Sophia and Straighterline courses will not be accepted by Daemen as valid credits towards your science, math, history and English credit core requirements as listed above. In addition, business related math courses such as statistics or finance will not be accepted towards the math 3 credit requirement.

An applicant with a degree that is missing some areas from the above list may be conditionally accepted at Daemen University, with the understanding that she will complete all outstanding requirements prior to the start of the third semester, in the fall of 2024.

TRANSFER COURSES

Students are required to take a self-study transfer course. Please review the following charts for detailed information.

CHILDHOOD REQUIRED TRANSFER COURSE

CHILDHOOD TRACK COOPERSMITH FOUNDATIONS OF EDUCATION

3 credits • 2 Assignment Course + Exam • A minimum score of B is required

COURSE PREPARATION: 1. Register for the course through the JSE Portal at student.jsematerials.com
2. Once registered, you can obtain study materials and course assignments by clicking on the open book icon. You will receive a Dropbox link via email which will contain study materials and assignment details.
3. Submit two papers via email to Coopersmith and follow the instructions below to sign up for the Foundations of Education Exam.

TESTING SITES	TESTING SCHEDULE	HOW TO SCHEDULE
Brooklyn: Bais Yaakov of 18th Ave 4419 18th Avenue Brooklyn, NY	Wednesday: 7:30pm Register by Tuesday 9:00pm	Register and pay the \$255 fee to take the exam through the JSE portal, student.jsematerials.com . Note that the payment will be divided. You are required to pay with a credit card, and your photo ID must match the name you are registered under. On the portal you can either start testing online with RPNOW or schedule a paper based exam.
Monsey: Ateres Bais Yaakov 200 Summit Park Road Spring Valley, NY	2 Monday per month at 7:30pm Register by Sunday, 9:00pm	
Lakewood:	By appointment. Call 718 376 0974 ext 131 or email rl.rosenberg@jewishstudiesenrichment.com	
Test at Home:	Online testing is available through RPNOW	

Please order your transcript for this prerequisite course by: calling **Coopersmith** at **888-910-2667** or at <https://www.parchment.com/u/registration/30281088/institution>.

Transcripts should be sent to:

Daemen University, Office of the Registrar, Mail Box 20, 4380 Main Street, Amherst, NY 14226.

EARLY CHILDHOOD REQUIRED TRANSFER COURSE

EARLY CHILDHOOD TRACK COOPERSMITH LITERACY INSTRUCTION

3 credits • Multiple Assignments + Lesson Plan Course + Exam
A minimum score of B is required

COURSE SCHEDULE AND PREPARATION: 1. Register for the course through the JSE Portal at student.jsematerials.com. 2. Once registered, you can obtain study materials and course assignments by clicking on the open book icon. You will receive a Dropbox link via email which will contain study materials and assignment details. **3. Submit the assignments and lesson plan via email to Coopersmith and follow the instructions below to sign up for the Literacy Instruction Exam.**

TESTING SITES	TESTING SCHEDULE	HOW TO SCHEDULE
Brooklyn: Bais Yaakov of 18th Ave 4419 18th Avenue Brooklyn, NY	Wednesday: 7:30pm Register by Tuesday 9:00pm	Register and pay the \$255 fee to take the exam through the JSE portal, student.jsematerials.com . Note that the payment will be divided. You are required to pay with a credit card, and your photo ID must match the name you are registered under. On the portal you can either start testing online with RPNOW or schedule a paper based exam.
Monsey: Ateres Bais Yaakov 200 Summit Park Road Spring Valley, NY	2 Monday per month at 7:30pm Register by Sunday, 9:00pm	
Lakewood:	By appointment. Call 718 376 0974 ext 131 or email rl.rosenberg@jewishstudiesenrichment.com	
Test at Home:	Online testing is available through RPNOW	

Please order your transcript for this prerequisite course by: calling **Coopersmith** at **888-910-2667** or at <https://www.parchment.com/u/registration/30281088/institution>.

Early Childhood Applicants who have already taken the Excelsior College *Literacy Instruction in the Elementary School* and received a B or higher need not take the Coopersmith course/exam. They should be sure that Daemen University has their Excelsior College transcript.

Transcripts should be sent to:

Daemen University, Office of the Registrar, Mail Box 20, 4380 Main Street, Amherst, NY 14226.

These courses/exams should be completed by the end of the second cycle of the Masters Program.

APPENDIX A

TTI LIBRARIES

Review books for the prerequisite exams are available through the TTI Library to help you prepare for the exams. Please refer to the chart below for library hours and locations:

LIBRARIES		
LIBRARY	LOCATION	SCHEDULE
Brooklyn	Bais Yaakov of 18th Ave 4419 18th Avenue 4th Floor Brooklyn, NY	Wednesday: 7:00pm-7:25 pm
Lakewood	B'nos Bais Yaakov High School 155 North Oberlin Lakewood, NJ	Sunday: 10:00am-10:30am
Monsey	Ateres Bais Yaakov 200 Summit Park Road Spring Valley, NY	Monday: 2 Mondays per month 7:00pm-7:30pm

APPENDIX B

DISPOSITIONAL INTERVIEW

As per the New York State Education Department (NYSED), in order to be fully admitted, all applicants in graduate programs must complete a Dispositional Interview (DI). This interview will measure your beliefs and attitudes related to values that a special educator needs to have prior to admission to a teacher preparation program. Applicants for the Fall 2023 term must complete their interviews by September 28, 2023.

For your convenience, the interviews will be phone based. Naomi Zupnik, (M.S.ed) and Leah Schapiro, (M.S.ed) will be interviewing the students. Interview sessions will be available Monday through Thursday from 11:00am - 2:30pm and from 8:30pm - 10:30pm.

TTI undergraduate members should be in touch with their TTI undergraduate advisor to schedule the interview.

NEW TTI members should please contact the TTI Hotline, to pay TTI membership prior to scheduling the interview. TTI membership is \$875. The Hotline can be reached at 877-RING TTI ext. 11 or at special@consulttti.com. (Please leave a clear message if you do not get through right away.) Once your TTI Membership fee has been processed, a TTI staff member will schedule your interview.



Please note that you must submit the enclosed Audio Permission Form to your specific interviewer no later than a day before the interview, otherwise your initial appointment will be canceled and will need to be rescheduled. Submit the form via email (sent as a scan or photo) or fax to:

- Leah at leah.schapiro@consulttti.com or fax to 732-797-9047
- Naomi at naomi.zupnik@consulttti.com or fax to 516-218-9060

Your admission to Daemen University will not be complete without the interview.

APPENDIX C

TUITION AND FEES



Daemen University and TTI are partners in your education. Therefore, it is important to note that you will be paying separate fees to each party. Tuition at Daemen will be due before each semester (two 8-week cycles are a semester) and the TTI partnership fee will be due before the first 4 cycles.

TTI PARTNERSHIP AND MEMBERSHIP FEES

- TTI fees will be paid directly to TTI.
- The TTI Partnership Fee for all students is a total of \$5,200. It will be broken into 4 payments of \$1,300 that will be due before the start of the first 4 cycles of the program.
- Students will receive an informative email prior to the start of each cycle with payment information and important notifications.

Please note that although the Daemen tuition will be due prior to each semester (2 cycles), the TTI portion will be due prior to start of only the first 4 cycles.

- The \$875 TTI Membership Fee for new TTI members is due upon registration. Please refer back to page 8 for details.
- TTI is offering a \$200 early bird discount for students who register by September 8, 2023 off the TTI Partnership Fee. In addition, please note that TTI will charge a \$200 late registration fee for students who register for the program in the late registration period: September 29, 2023 through October 12, 2023.
- TTI Partnership Fees will be paid on a secure payment platform. Upon submission of your TTI application you will be directed to the payment platform.

TTI PAYMENT SCHEDULE

CYCLE	CLASSES BEGIN	PAYMENT DUE
Fall 1, 2023	October 29, 2023	Upon Registration
Fall 2, 2023-2024	December 31, 2023	December 15, 2023
Spring 1, 2024	February 25, 2024	February 9, 2024
Spring 2, 2024	May 12, 2024	May 3, 2024

DAEMEN UNIVERSITY TUITION AND FEES:

- Candidates are required to pay a one-time \$415 Daemen Technology and Services fee upon registration.
- Daemen University will charge a full semester charge per semester that will be due before classes begin. Please see chart below.
- Students may opt to arrange a payment plan by reaching out to the Office of Students Accounts at 716-839-8213 or at student_accounts@daemen.edu.
- All Daemen University tuition payments will be made directly to the college. Payments can be made via check, online check payment or credit cards (VISA, MasterCard and Discover). Please note that

a 2.5% service fee will apply to all Daemen University online credit card payments. Payment for the first cycle (2 courses) is due upon registration and should be submitted to Daemen University along with your registration materials.

- Check payments will be accepted at all registration sessions.

HOW TO PAY DAEMEN UNIVERSITY

- Go to <https://hub.daemen.edu/>
- Select “Prepay for Future Students”
- Follow the screen instructions to make a payment. Please note that there is a 2.5% fee to pay by credit card and a \$2.50 fee to pay by electronic check.

DAEMEN TUITION AMOUNTS

PAYMENT SCHEDULE	CHILDHOOD	EARLY CHILDHOOD
Fall 1, 2023: Due upon registration	\$2,784	\$2,554
Fall 2, 2023: Due by December 15, 2023	\$2,784	\$2,554
Spring 2024: Due by February 8, 2024	\$5,568	\$5,108
Fall 2024: Due by September 27, 2024	\$4,176	\$5,108
Total	\$15,312	\$15,324

* Please note that 50% of the tuition for Fall 2023 semester is due at registration with the remainder due to be paid by December 15, 2023. As new applicants will be registered close to the start of classes, Daemen University may give additional time to either submit payment or arrange a payment plan.



FINANCIAL AID/ STUDENT LOAN NOTES:

Daemen University is prepared to work with students who prefer to pay their tuition via a student loan. Please review the following points:

- In order to be registered at Daemen University, tuition for the first cycle of courses must be paid at the time of registration. However, student loans will only be disbursed to the student's account once the student is fully registered for courses and the student has attended a few sessions. To accommodate those who are waiting for their loans to be released, Daemen will be willing to accept a pending student loan if the following criteria are met:

1. A 2023-2024 FAFSA application must be completed at www.fafsa.ed.gov by August 15, 2023. After allowing a least one week for processing, the applicant **MUST** contact the Student Accounts office at 716-839-8213 or email the office

at student_accounts@daemen.edu to confirm that the application has been processed. Applicants who may have missed the August 15, 2023 deadline are encouraged to complete their FAFSA applications ASAP and reach out to the Students Accounts office for confirmation.

2. The Student Accounts office will email the applicant a confirmation that the loan application is in process. Please submit a copy of the confirmation with your registration materials. The loan can cover tuition and the \$415 Daemen Technology and Services Fee.

- Refunds: Students who take out loans to cover their tuition plus other expenses (i.e. TTI fees, books etc.) will be eligible for refunds upon completion of 60% of the semester. As a semester is composed of two 8-week cycles (16 weeks), refunds will only be sent out in week 10 (2 weeks into the 2nd cycle). Please note that TTI fees will still be due prior to the start of each cycle.

APPENDIX D

DAEMEN UNIVERSITY/TTI SPECIAL EDUCATION MASTERS FINANCIAL AID PROGRAMS

At Daemen University/TTI, we make it a priority to help students finance their education. We provide advice, information and access to many financial aid options.

STAFFORD (STUDENT) LOANS

Apply through www.fafsa.gov (See below for instructions). Students may be eligible to receive a maximum loan of \$20,500; eligibility is not dependent on income, but based on the financial aid cost of attendance. Please note that you will be charged interest from the time the loan is disbursed, to the time the loan is repaid in full. The interest rate is set by the Federal Government.

FAFSA APPLICATION PROCESS

1. Students may apply online at www.fafsa.gov, or call 1-800-433-3243 to request a paper application. The application should be completed ASAP, prior to registration at Daemen University. The Daemen University code is 002808.
2. Complete and submit FAFSA applications. Please see page 22 for directions.
3. Applications are processed by the state and forwarded to Daemen University electronically.
4. Daemen University's Financial Aid Office determines students' financial aid eligibility and notifies them with an award letter. Students will receive 2 copies of the award letter (one copy for the student and one copy to return to the Daemen University Financial Aid Office). The award letter allows the students to accept or decline their financial aid.

LOAN FORGIVENESS PROGRAM

The Federal Student Loan Program offers a loan forgiveness opportunity for teachers who have been teaching full-time in a low income school for 5 consecutive years, in grades Pre-1A through twelfth grade. A Special Education teacher may receive up to \$17,500 in loan forgiveness, while a General Education teacher may receive up to \$5,000 in loan forgiveness. Eligible teaching may include working as a P3 provider in a school setting or working for an agency such as Tree of Knowledge or Catapult. Upon completion of their 5 years of teaching, eligible students complete an application and submit it to their loan provider (printed on all repayment statements.)

Students with a Stafford Loan who are currently teaching (and working toward accumulating 5 consecutive years), are eligible to apply for either a loan forgiveness forbearance or deferment, which will defer loan repayment while the student completes the 5 consecutive-year obligation. Once the 5-year obligation is met, students may apply for loan forgiveness. Please note that interest will accrue over the 5 years of teaching.

Loan cancellation and loan forbearance applications may be accessed through your lender, or online at www.studentaid.gov; look up “teacher loan forgiveness” on the site search engine. You may call the TTI Hotline at 877-RING-TTI ext. 11 for further information and applications.

PUBLIC SERVICE LOAN FORGIVENESS

The Public Service Loan Forgiveness Program was created to encourage individuals to enter and continue to work full-time in public service jobs. Under this program, you may qualify for forgiveness of the remaining balance due on your eligible federal student loans after you have made 120 payments on loans under certain repayment plans while employed full time by certain public service employers. A qualifying position may include working for a non-profit organization that offers early childhood education.

TEACH GRANT PROGRAM

Through the College Cost Reduction and Access Act of 2007, Congress created the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program that provides grants of up to \$4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families. In exchange for receiving a TEACH Grant, you must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students. As a recipient of a TEACH Grant, you must teach for at least four academic years within eight calendar years of completing the program of study for which you received a TEACH Grant.

FINANCIAL AID NOTES

IMPORTANT: If you fail to complete this service obligation, all amounts of TEACH Grants that you received will be converted to a Federal Direct Unsubsidized Stafford Loan. You must then repay this loan to the U.S. Department of Education. You will be charged interest from the date the grant(s) was disbursed.

Students who wish to apply for the TEACH Grant should first complete their FAFSA application. After the FAFSA has been approved a student can go online at <https://studentaid.gov/teach-grant-program> and sign an ATS. (Agreement to Serve) and complete the TEACH Grant Counseling to receive the Grant funds. Please go to the ATS home page, <https://studentaid.gov/teach-grant-program> for more information.

E.I.P. SCHOLARSHIPS

The NY State Child Care Education Incentive Program provides scholarships to matriculated students in Early Childhood Masters programs. If eligible, students may receive up to \$2,500 in total awards annually. This scholarship is based on income and employment. To receive an EIP application and information booklet call 800-295-9616 or e-mail eip@tsg.suny.edu. In addition, you may apply online at <https://www.ecetp.pdp.albany.edu/>

1. The FAFSA form is for an academic year – example: Summer 2023, Fall 2023 and Spring 2024. You must file a FAFSA form each year to be eligible to receive a student loan.
2. When Daemen’s Financial Aid Office sends you an award letter with loan amounts you must do one of the following:
 - a. Sign and return accepting the loan amounts awarded.
 - b. Sign and decline some or all of the loans. If you do nothing – financial aid will process the loan amount awarded.
3. Loan funds are first applied to Daemen tuition charged for the semester. If there is an excess amount and you would like it refunded to you – please email the bursar: student_accounts@daemen.edu requesting the overage.
4. Students who have received a loan or grant are required to pay the TTI Partnership Fee portion of the tuition. You may request a refund at the email address above to cover the TTI fees.
5. The Daemen University academic term is by semester and includes four classes (for most students). The Summer semester starts in July and runs through October. The Fall semester begins in November. If your class begins in December and ends in February – it is still considered in the Fall semester. The Spring semester includes the last two cycles of the school year. It may begin in January, February or March – dependent on the schedule. If your class begins in May and ends in June or July – it is still considered in the Spring semester.
6. The Daemen University bill is charged per semester and will include all classes in the entire semester.
7. Students must continue to pay all Daemen University/TTI fees until financial aid award checks have been processed by Daemen University. Once a cycle has been paid in full, a reimbursement check will be forwarded to the student, where applicable. All questions regarding financial aid should be forwarded to the Financial Aid Office at Daemen University at (716) 839-8254.

U.C.T. SCHOLARSHIP

The UCT is a fraternal benefit society which offers a yearly grant of up to \$1,500 for teachers of people with intellectual disabilities (mentally retarded). Please note that historically, applicants have received grants of about \$300. If you are currently working with the intellectually disabled population or will work with them in the future, you are eligible to apply. You will need to complete an application and submit your resume to UCT. Applications can be downloaded from the UCT's website; www.uct.org or by calling the TTI hotline, **877-RING-TTI ext. 11.**

A: 1st yr. college graduate/professional degree (MBA, MD, PhD, etc.)

Some students may have one more question to answer, located in the Dependency Status section. Students will only get asked this question if they don't satisfy other independence requirements (over the age of 24, married, have their own dependents, etc.)

Q: At the beginning of the 2023-2024 school year, will you be working on a master's or doctorate program?

A: Yes

FAFSA APPLICATION POINTERS:

Please be sure to complete the following questions located in the Student Demographics section in the online FAFSA.

Q: What college degree or certificate will you be working on when you begin the 2023-2024 school year?

A: College graduate/professional degree (MBA, MD, PhD, etc.)

Q: What will your college grade level be when you begin the 2023-2024 school year?

STEM FUNDING

New York State has set aside \$30 million to fund teachers of Mathematics, Science, & Technology (STEM). Non-public and religious schools that hire eligible STEM teachers of grades 3-12 may have the teacher's salaries partly reimbursed by the NYSED. Candidates of the Daemen University/TTI Masters Program that have received their Transitional B License may be qualified for this funding. For more information, please visit the TEACH NYS website at <https://teachcoalition.org/nys/> and click on the STEM tab.

TUITION AND FEES TO BE SUBMITTED WITH YOUR REGISTRATION

PAYABLE TO TTI

(Payable online. See page 16)

TTI Partnership Fee	\$1300
TTI Membership Fee - for NEW TTI Students ONLY	\$875

PAYABLE TO DAEMEN UNIVERSITY

(Credit card, check or student loans, see page 17)

	CHILDHOOD	EARLY CHILDHOOD
Daemen Tuition	\$2,784	\$2,554
Daemen Technology and Services Fee	\$415	\$415
Total	\$3,199	\$2,969



IN CONJUNCTION WITH
DAEMEN
A WORLD OF OPPORTUNITY

Daemen University • 4380 Main Street • Amherst, NY 14226

877-RING-TTI ext. 11
TTI • 5120 19th Avenue, Suite 3D • Brooklyn, NY 11204